



CITY HALL • 250 EAST L STREET • BENICIA, CA 94510 • (707) 746-4210 • FAX (707) 747-8120

JIM ERICKSON
City Manager

July 28, 2005

Peter B. Foor
Presiding Judge of the Superior Court
Solano County Superior Court
600 Union Avenue
Fairfield, CA 94533

Dear Judge Foor:

Thank you for the copy of the Solano County & Cities: Purchasing and Procurement Procedures Report.

I have reviewed the Grand Jury's recommendations for the City of Benicia regarding advertising all formal RFP's in the print media and on the City's web page, as well as the recommendation that our web page include a vendor list and a form for vendors to insert their business information. As noted in our previous response, RFP's are advertised in print media as deemed appropriate, and we will make modifications to our advertising procedures to ensure such information is also included on our web site. Regarding the vendor list and form recommendation, our Finance Director is currently coordinating with our IT Department to get these options added to our web site.

Should you have additional questions or need further information, please contact my office at (707) 746-4210.

Sincerely,

Jim Erickson
City Manager

CC: City Council
Finance Director