

COMMUNITY ACTION PARTNERSHIP OF SOLANO, JPA
1545 North Texas Street, Suite 201, Fairfield, CA 94533

August 27, 2014

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SEP 9 2014

To the Presiding Judge
Grand Jury of Solano County
Hall of Justice
600 Union Avenue
Fairfield, CA 94533

SOLANO COUNTY
GRAND JURY

RE: 2013-2014 Grand Jury Report Entitled: Fund 173 – As Clear As Mud

Please accept this letter and attachment as our formal response to the items listed in the above mentioned Grand Jury Report. Though we were only required to respond to one item (Finding 12) the CAP Solano, JPA Board voted to respond to additional Findings 6, 7 and 8.

Pursuant to Penal Code 933.05 regarding formal response to Grand Jury Reports:
Finding 12: The respondent agrees with the finding

Additional information is in the attached document responding to Findings 6, 7, 8 and 12.

Sincerely,


PJ Davis
CAP Solano, JPA



COMMUNITY ACTION PARTNERSHIP OF SOLANO

INFORMATION ADDRESSING SOLANO COUNTY GRAND JURY 2013-2014
FUND 173 – AS CLEAR AS MUD

Finding 6: Conflict of Interest of board members of JPA and Inc. serving on both boards. **Response 6: From CAP Solano JPA:** The members of the CAP Solano, Inc. board who were also members of the CAP Solano, JPA board have resigned from the CAP Solano, Inc. board.

Finding 7: Dual relationship exists amongst board members of CAP Solano, JPA and CAP Solano, Inc. **Response 7: From CAP Solano, JPA:** The members of the CAP Solano, Inc. board who were also members of the CAP Solano, JPA board have resigned from the CAP Solano, Inc. board.

Finding 8: A significant under reporting of \$85,949 for FY 2012 by CAP Solano, Inc. **Response 8: From the CAP Solano, JPA:** \$86,975 – An accounting error placed \$76,975 in line item for County Funding and \$10,000 in Other. The full amount of \$86,975 is reflected in the audit.

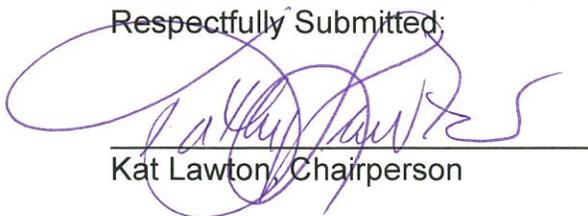
Finding 12: CAP Solano, JPA board meets only four times a year and does not post Agenda/Minute documents on their website.

Response 12a: CAP Solano, JPA: Board is now meeting monthly.

Response 12b: CAP Solano, JPA: Website is active and includes Agenda and Minutes.

Response 12c: CAP Solano, JPA: Will comply with The Brown Act.

Respectfully Submitted:



Kat Lawton, Chairperson



Date