

MAYOR JACK BATCHELOR, JR.
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COUNCILMEMBER KAY FULES CAYLER



COUNCILMEMBER MICHAEL CEREMELLO, JR.
COUNCILMEMBER VICTORIA COPPES
CITY TREASURER DAVID DINGMAN

April 29, 2009

The Honorable Ramona Garrett
Presiding Judge of the Superior Court
Solano Superior Court
600 Union Ave
Fairfield, Ca 94533

**Re: Responses to the 2008-2009 Grand Jury Report Entitled:
"Carry Concealed Weapons License"
Report Date: April 7, 2009**

Dear Judge Garrett,

On behalf of the City Council of the City of Dixon and with its prior approval, I hereby submit to you the responses of the City Council to the findings and recommendations contained in the above noted report of the 2008-2009 Solano County Grand Jury as set forth below:

Investigation: "Carry Concealed Weapons License"

"The Grand Jury elected to investigate policies and procedures related to obtaining a license to carry a concealed weapon in Solano County due to a complaint from a private citizen."

Finding 1a:

"The procedures for obtaining a license to carry a concealed weapon(s) are lengthy and convoluted. According to State law, applications may be denied if the Sheriff or Police Chief feels that the applicant has not provided sufficient "good cause" for issuance of the license."

Response to Finding 1a:

The City of Dixon agrees with this finding.

Recommendation 1a:

"Since the final reason for denial of a CCW license may simply be the result of a difference of opinion between the applicant and the issuing authority regarding the need

**City of Dixon
Police Department**

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for the license, it should be incumbent upon the Sheriff or Police Chief to make the process as transparent as possible. This will avoid the appearance of favoritism or unwanted discrimination. The law enforcement agencies should review their individual policies for issuance of CCW licenses to ensure they are basing their final decision on the most significant issues, which are: the safety and security of both the applicant and the citizens of the county.”

Response to Recommendation 1a:

This recommendation has already been implemented. At a minimum, the entire Dixon Police Department Policy Manual is reviewed and revised annually. The most recent review and update occurred in March 2009.

Finding 1b:

“The cost to the applicant varies considerably from jurisdiction to jurisdiction, which indicates that there may not be an objective basis for some of the fees. The applicant bears the expense of the process whether or not the application is approved.”

Response to Finding 1b:

The City of Dixon agrees with this finding.

Recommendation 1b:

“The fees charged to the applicant should be reviewed to determine that they are in line with the actual processing costs incurred by the law enforcement agency. This may help to limit the variation in fees from jurisdiction to jurisdiction.”

Response to Recommendation 1b:

This recommendation has already been implemented as the City of Dixon is currently in the process of reviewing all “user fees” incurred in the City of Dixon.

Finding 1c:

“There may be an informal policy among some law enforcement agencies to deny access to the application process and/or discourage applicants from initiating the process.”

Response to Finding 1c:

The City of Dixon disagrees with this finding as it pertains to the City of Dixon and its Police Department. The Chief of Police is not aware of any informal policy, nor been involved in discussions regarding the denial of the application process and/or discouraging applicants from initiating the process.

Recommendation 1c:

“All personnel employed in the headquarters of a law enforcement agency, from the front desk on up, should be instructed to not discourage applicants from initiating the CCW license process, nor to otherwise interfere with the process. Any law-abiding citizen has the right to apply for a license. The final decision and authority to issue the license lies with the chief executive of the agency: the Sheriff or Police Chief, and with no one else.”

Response to Recommendation 1c:

This recommendation has already been implemented through the Police Department in service training program.

Finding 2:

“The Sheriff and the Police Chiefs of the Cities located within Solano County have indicated that they have fully met the requirements of California Penal Code 12053(b) requiring notification of denials. However, the Deputy Attorney General in charge of the firearms bureau of the State asserts she has not received any notification of denials from Solano County in 2008. This may simply be due to a paperwork transmittal problem among various sections within the California Department of Justice. The Grand Jury determined that the proper address to send the denials to is:

State of California, Department of Justice
Division of Law Enforcement
PO Box 160487
Sacramento, Ca 95816-0487
Attention: Alison Y. Merrilees, Deputy Attorney General, Bureau of Firearms”

Response to Finding 2:

The City of Dixon agrees with this finding.

Recommendation 2:

“In order to comply with the requirements of California Penal Code 12053(b), the Sheriff and the Police Chiefs should resubmit all previous reports of denials to the address indicated above. All parts of the statutes involved must be complied with in full. The Sheriff and the cities need to meet the requirements of Penal Code 12053(b) of the statute by properly reporting all CCW license denials.”

Response to Recommendation 2:

This recommendation has already been implemented as the Police Department has not had a CCW permit denial in the last two calendar years.

Finding 3:

“There is an informal pre-screening policy among the Police Department of the County to determine whether or not the applicant has sufficient good cause to carry a concealed firearm. If the applicant cannot satisfy the individual Police Department’s criteria for good cause, he may be discouraged from initiating the application process. While this may not seem fair to the applicant and since he has not been given full access to the process, it may obviate the time and expense involved in going through the entire procedure. In the event of a pre-application denial, the applicant still has the option to apply to the Sheriff for a CCW license. According to the statutes, however, in the event of a denial, the applicant must be denied in writing following completion of the application process. This particular procedure does not allow for the circumstance where the applicant is denied during an informal pre-screening by the Police Department.”

Response to Finding 3:

The City of Dixon disagrees with this finding as it pertains to the City of Dixon and its Police Department. The Chief of Police is not aware of any informal pre-screening policy, nor been involved in any discussions regarding an informal pre-screening process within Solano County.

Recommendation 3:

“Since there are numerous denials taking place during the screening process (prior to an application being submitted) the Police Departments should provide the applicant with a denial letter (perhaps a form letter addressed to the applicant). The applicant may then submit an application for a CCW license to the Sheriff. “

Response to Recommendation 3:

This recommendation will not be implemented in the City of Dixon as stated previously the City of Dixon Police Department policy and procedure does not include either a formal or informal pre-screening process.

Finding 4:

“While all sections of the statutes may have been met by the applicant, the statutes still leave the final decision for issuance of a license in the hands of law enforcement officials. It still may be denied if the issuing authority does not agree that the applicant has sufficient good cause to carry a concealed weapon.”

Response to Finding 4:

The City of Dixon agrees with this finding.

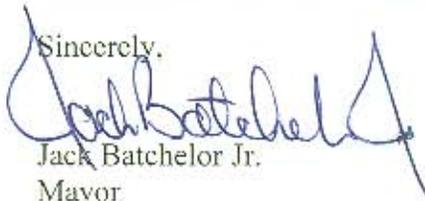
Recommendation 4:

“Transparency is an important aspect of the CCW process. Without the full and open disclosure of every aspect of the process including proper reporting of denials, charges of favoritism or worse can be suspected in the issuance of CCW licenses. It is incumbent upon the issuing authority to ensure fairness at all levels of the application process.”

Response to Recommendation 4:

This recommendation has already been implemented. The Police Department has available to the public, both at the front desk and the City of Dixon web site, an informational pamphlet regarding the CCW application process.

Sincerely,



Jack Batchelor Jr.
Mayor

Cc: City Council
City Manager
File