

**MAIN OFFICE**

Public Hours: 8am – 5pm  
600 Texas Street  
Fairfield, CA 94533

**Real Property (707) 421-6210**  
Fax (707) 421-7046

**Personal Property (707) 421-6232**  
Fax (707) 435-2475

**Administration (707) 421-6200**  
Fax (707) 421-6209



**ASSESSOR / RECORDER**  
**SKIP THOMSON**

**HALL of RECORDS**

Public Hours: 8am – 4pm  
701 Texas Street  
Fairfield, CA 94533

**Recorder (707) 421-6290**  
Fax (707) 421-6911

**Vital Statistics (707) 421-6294**  
24 hr Recorded Info (707) 421-6293

**Assessment Information (707) 421-6265**  
**Ownership Transfer (707) 421-6247**  
**Mapping Services (707) 421-6240**  
Fax (707) 435-2622

September 29, 2003

The Honorable Scott Kays  
Presiding Judge, Solano County Superior Court  
530 Union Avenue  
Fairfield, CA 94533

**R E C E I V E D**  
SEP 30 2003

SUPERIOR COURT, DEPT. 16  
SCOTT KAYS

**Response to the Annual Report of the 2002-2003 Grand Jury**

Dear Judge Kays:

The following is submitted in response to the findings and recommendations of the 2002-2003 Solano County Grand Jury, as set forth in their Annual Report.

**Findings and Recommendations:**

**Finding #4** - One-third of businesses surveyed in the Homeacres area have no business license.

**Recommendation #4** - The Board of Supervisors (BOS) direct revision of the Solano County Code Chapter 14 to:

- Eliminate the Treasurer-Tax Collector from the business license process
- Assign the administrative processes of receiving the application and issuing the license to Department of Environmental Management (DEM)
- Direct the development of computer interface between the offices of DEM, Solano County Assessor-Recorder, Solano County Treasurer-Tax Collector and the Solano County Sheriff's Office so that license requirements can be quickly and accurately verified.

**Response to Findings and Recommendations:**

A great deal of the information collected by the Solano County Assessor/Recorder is confidential. The Assessor/Recorder cannot disclose the information to third parties unless specifically authorized to do so by statute. The Assessor/Recorder has no statutory authority to share this confidential information with the Department of Environmental Management.

Response to Grand Jury 2002-03

September 29, 2003

Therefore, although the Assessor/Recorder's Office agrees that computer interface between the departments as identified in Recommendation #4 would make the verification of license requirements more efficient, it cannot legally implement this recommendation.

Sincerely,

A handwritten signature in cursive script that reads "Skip Thomson". The signature is written in black ink and is positioned above the typed name.

SKIP THOMSON  
Assessor/Recorder

cc: Solano County Board of Supervisors