

DEPARTMENT OF HUMAN RESOURCES

Marc A. Fox
Director of Human Resources



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June 11, 2013

The Honorable Paul Beeman
Presiding Judge of the Superior Court
Solano Superior Court
600 Union Avenue
Fairfield, CA 94533

Regarding: Response to the FY2012/13 Grand Jury Report – Public Health Laboratory

Dear Honorable Presiding Judge Beeman:

Pursuant to Penal Code sections 933(c) and 933.05, I am responding to the findings and recommendations to the FY2012/13 Grand Jury Report received on April 10, 2013 on the Solano County Public Health Laboratory that pertain to matters under my control as the Director of Human Resources.

Finding 4

The Solano County Public Health Laboratory had many budgeted positions that remained vacant for approximately one year.

Response to Finding 1

The Director of Human Resources partially disagrees with the finding. As of April 10, 2013, one Public Health Microbiologist position was vacant and one Public Health Lab Technician position was vacant.

The Health and Social Services Department requested to fill the Public Health Microbiologist position on January 17, 2013 and approval to fill the vacancy was provided on March 27, 2013. The position is presently vacant.

The Health and Social Services Department requested to fill the Public Health Lab Technician position on February 7, 2012 and approval to fill the position was provided on March 16, 2012. The position is filled and the employee began work on May 26, 2013.

Recommendation 4

Director of Solano County Human Resources maintain continuous recruitment and expedites the hiring process to fill budgeted positions.

Response to Recommendation 4

This recommendation has already been implemented.

Finding 5

The Solano County Public Health Laboratory does not have a permanent full-time Director. This position remains unfilled even though budgeted.

Response to Finding 1

The Director of Human Resources partially agrees with the finding. The Public Health Lab Director position was filled on a contracted services basis.

Recommendation 5

Hire a permanent full-time Director.

Response to Recommendation 5

This recommendation has already been implemented.

Respectfully submitted,



Marc A. Fox
Director of Human Resources

Copy:

Grand Jury

Board of Supervisors

Birgitta Corsello, County Administrator

Dennis Bunting, County Counsel

Patrick Duterte, Director of Health and Social Services

Dr. Bela Matyas, Deputy Director of Health and Social Services – Public Health Services

Michelle Heppner, Legislative, Intergovernmental and Public Affairs Officer