

REGISTRAR OF VOTERS

IRA J. ROSENTHAL
Registrar of Voters

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June 17, 2013

The Honorable Paul Beeman
Presiding Judge of the Superior Court
Solano Superior Court
600 Union Avenue
Fairfield, CA 94533

RE: Response to the 2012-2013 Grand Jury Report Entitled: Solano County Performance Evaluations

Dear Honorable Presiding Judge Beeman:

Pursuant to Penal Code sections 933(c) and 933.05, I am responding to the findings and recommendations in the FY2012/13 Grand Jury Report on Solano County Performance Evaluations, received by my office on May 21, 2013, that pertain to matters under my control as the Chief Information Officer and Registrar of Voters.

Finding 1 – The average length of time for the annual performance evaluations of those files that were examined for the Registrar of Voters Division between the last evaluation contained in the personnel file and the date of review was 46 months.

Response to Finding 1

The Registrar of Voters disagrees partially with the finding. Of the three staff reviewed by the Grand Jury, one had a performance evaluation issued October 2012 and another had a performance evaluation issued November 2012. The third staff member's evaluation is scheduled for July 2013 corresponding to the employee's anniversary date.

Recommendation 1 – Registrar of Voters Division ensure that all staff receive performance evaluations annually as required by county policy and procedures and forwarded to the Department of Human Resources for inclusion in the individual personnel file.

Response to Recommendation 1

This recommendation is being implemented. As stated in the Registrar of Voters response on August 14, 2012 to Recommendation #2 of the FY2011/2012 Grand Jury Report - Registrar of Voters, all ROV employees will receive performance evaluations at the time of their employment anniversary.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ira J. Rosenthal", with a long horizontal flourish extending to the right.

Ira J. Rosenthal
Chief Information Officer & Registrar of Voters

cc: Grand Jury
Board of Supervisors
Birgitta Corsello, County Administrator
Dennis Bunting, County Counsel
Marc Fox, Director of Human Resources