

CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

CITY OF SUISUN CITY POLICE DEPARTMENT

701 Civic Center Blvd.
Suisun City, California 94585

Tim Mattos
Chief of Police

July 7, 2017

Honorable Robert C. Fracchia
Hall of Justice
Department 25, Room 306
600 Union Avenue
Fairfield, CA 94533

Judge Robert C. Fracchia,

On May 10, 2017 the Suisun City Police Department received an email containing a copy of the 2016-2017 "Civil Asset Forfeiture: A Functional Review" Grand Jury Report. As a result of the Grand Jury review of the policies and procedures of the Civil Asset Forfeiture process, responses pertaining to "Findings and Recommendations" #1, #2, and #3 are required from the Suisun City Police Department.

Finding 1

The 2015-2016 Solano County Grand Jury found the City of Suisun City's annual financial audit of all credits and debits to the seized proceeds holding account is not performed as required by the California Health and Safety Code 11469. The code also specifies seizing agencies shall ensure seized property is protected and value preserved.

Recommendation 1

Applicable agencies perform annual audits by working with the Solano County District Attorney's Office to track their cases that are still currently being adjudicated.

- **Response:** The Suisun City Police Department concurs with the finding of the Solano County Grand Jury and agrees to work with the Solano County District Attorney's office to track both current and future cases while being adjudicated.

Finding 2

Agencies are not returning proceeds that are not forfeited or claimed to the property owner and following proper escheatment procedures per California Government Code sections 50050-50057.

RECEIVED
SOLANO SUPERIOR COURT

JUL 12 2017

JUDGE ROBERT C. FRACCHIA
DEPT. 25

DIVISIONS: AREA CODE (707)

DISPATCH / RECORDS 421-7373 ■ ADMINISTRATION 421-7350 ■ CODE ENFORCEMENT 421-3223
FAX 422-8074

Recommendation 2

Agencies return proceeds that are not forfeited or claimed to the property owner and following proper escheatment procedures per California Government Code sections 50050-50057.

- **Response:** The Suisun City Police Department will follow the requirements as set forth in California Government Code sections 50050-50057 pertaining to seized property.

Finding 3

City of Suisun City lacked appropriate accounting controls to properly segregate and maintain seized proceeds in a separate fund or account.

Recommendation 3

City staff review their policies and procedures and determine the appropriate custody and controls needed to properly segregate and maintain seized proceeds in a separate fund or account.

- **Response:** The Suisun City Police Department has worked with City of Suisun City finance personnel and have taken the necessary step to create a separate funding account for asset forfeiture funds. The proper steps have been taken to prevent comingling of other funds.

Thank you for your work and dedication to the residents of Solano County and for the review and feedback concerning the policies and procedures of the Suisun City Police Department. If you have any questions, please contact me at 707-421-7350.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Mattos', with a large, stylized flourish extending to the right.

Tim Mattos
Chief of Police